

THEODORE ROOSEVELT PRESIDENTIAL LIBRARY FOUNDATION

PROGRAM AND PARTNERSHIPS COMMITTEE CHARTER

Purpose of the Committee

The Program and Partnership Committee (the “Committee”) provides governance oversight over the development and implementation of TRPLF’s programming and its partnerships with external agencies, organizations and individuals related to TRPLF’s programming, and such other duties as the Board of Trustees (the “Board”) may determine. The Committee ensures that the total Theodore Roosevelt Presidential Library (the “Library”) project is true to the legacy of Theodore Roosevelt.

Roles & Responsibilities

The Committee:

- Brings knowledge and expertise related to the legacy of Theodore Roosevelt to ensure that all aspects of the Library remain true to his legacy and the mission of TRPLF
- Provides Board-level oversight and input to the development of programming, exhibits and partnerships that amplify and make actionable the pillar principles, mission, vision and values of TRPLF
 - Programming includes exhibits and activities that advance the mission of TRPLF. They will be a mixture of on-site and off-site, perpetual, seasonal and one-of-a-kind, open to all and targeted as selected audiences, and guided and self-guided
 - Partnerships are mutually beneficial cooperation arrangements with other institutions, companies or organizations to further the mission of TRPLF. They will be selected to bring benefits such as financial support, physical and digital infrastructure, expertise and human resources, advancement of brand recognition, and audience reach and promotion. They may be attached to a specific program or not
- Works with the leadership team and key consultants to ensure that a collections and programming operating function is built and enhanced, through staff positions, policy development and planning
- Provides governance oversight over implementation of the Collections Policy and makes recommendations to the Board regarding the Library Collection, including through accessions, donations and loan agreements
- Brings recommendations to the Board for approval

Membership

The Committee shall generally consist of three to eleven members, including a chair, who are appointed by the Board after nomination by the Governance Committee. Committee members are appointed to one-year terms, which may be renewed. A majority of Committee members must be Trustees. Under the TRPLF Bylaws, Committee members who are not Trustees do not have voting rights.

Meetings and Procedures

The committee normally meets once each calendar quarter, and upon the call of the Committee or Board Chair.

The presence of a majority of Committee members with voting rights constitutes a quorum. A majority vote of those Committee members present at a meeting and entitled to vote shall be sufficient to transact any business, and each such Committee member is entitled to one vote. Proxy voting is not permitted. TPRLF's Bylaws and associated policies, including its Conflict of Interest Policy, apply to the Committee.

Primary Staff Contact

The primary staff contact shall be the Chief Curator (other staff may provide support as needed).

This Charter was approved by the Board of Trustees on August 10, 2021.

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